

# **CITY OF MANCHESTER**

HUMAN RESOURCES DEPARTMENT

ONE CITY HALL PLAZA

MANCHESTER, NH 03101

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FAX: 603-628-6065

WEBSITE: [www.ManchesterNH.gov](http://www.ManchesterNH.gov)



## **METER READER I**

(Announcement No. R-031-08)

Grade 11

Starting Salary: \$11.98 per hour - plus benefits package

Work Schedule: Monday through Friday

### **THE JOB:**

Reads water meters on an assigned route and records findings; computes consumptions; checks to see that meters are functioning properly and reports defects; checks to determine consistency of meter reading; may assist in utilities office or service work; writes repair orders on meters. Will be required to drive to general locations and walk 7-12 miles per day. Performs related duties as required.

### **MINIMUM QUALIFICATIONS:**

HS grad with public contact experience or an equivalent combination of experience and training. Requires some knowledge of the geography and street locations of the City and surrounding communities. Must be able to withstand exposure to variable weather conditions and walk for extended periods of time. Must be able to maintain cooperative working relationships with the general public.

Must possess a valid State of NH driver's license.

**NOTE: Offer of hire conditional on candidate's ability to complete essential job functions, with or without accommodations, as determined by medical exam.**

### **APPLICATION PROCEDURES:**

Although submission of a resume is optional, candidates must complete a City of Manchester employment application, available at above address

### **OFFICE HOURS:**

Monday through Friday, 8:00 AM to 5:00 PM

### **OPENING DATE:**

Wednesday, May 28, 2008    **CLOSING DATE:** Tuesday, June 10, 2008

**The City of Manchester is an  
Equal Employment Opportunity Employer**

*THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST*